



**Interview schedule for the regular posts of Assistant Manager/Company Affairs vide Advt. No. 07/2025**

- A. In response to the applications received for the regular post of Assistant Manager/Company Affairs, advertised vide Advertisement No. 07/2025, interviews have been scheduled **on 02.07.2025 & 03.07.2025** at IRCON's Corporate Office, C-4, District Center, Saket, New Delhi-110017 for the Eligible/Provisionally Eligible candidates as shortlisted subject to their fulfilling the eligibility on verification of their documents on the date of Interview. **Further, the no. of post advertised for Assistant Manager/Company Affairs have been increased to 02(UR) as per requirement of the company.**

**I. List of Eligible/Provisionally Eligible candidates:**

S. No.	Name of applicant (Mr./Ms.)	DOB (dd.mm.yyyy)	Eligibility	Date of Interview	Remarks
1	Divam Mittal	22.10.1998	Provisionally Eligible	<b>02.07.2025</b>	Subject to submission of CS membership Certificate.
2	Shweta Verma	08.02.1999	Eligible		-
3	Nityam Rastogi	28.09.1998	Eligible		-
4	Abhinash Kumar Giri	29.03.1999	Eligible		-
5	Surjeet	01.01.1998	Eligible		-
6	Gaurav Bansal	09.05.1996	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets .
7	Saurav Yadav	27.04.2000	Provisionally Eligible		Subject to submission of CS membership Certificate.
8	Tabrez Haroon	17.09.1998	Provisionally Eligible		Subject to submission of CS membership Certificate.
9	Nishant Agarwal	18.11.1997	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets .
10	Mahima Vaish	20.01.1997	Eligible		-
11	Bhupesh	15.07.2000	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets.
12	Nitesh Goyal	23.05.1997	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets .
13	Aditi Jain	19.01.2000	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets .
14	Vishal Goel	31.05.2001	Provisionally Eligible		Subject to submission of CS membership Certificate & all CS professional examination marksheets.
15	Vikash Awasthi	05.09.1999	Eligible		-

16	Mohit Kathuria	19.12.1997	Eligible	02.07.2025	-
17	Shilpadevi Kamalaprasad Maurya	08.02.1998	Eligible		Proof of experience mentioned in application form is required.
18	Rajat Verma	11.12.1999	Provisionally Eligible		Subject to submission of CS membership Certificate & all CS professional examination marksheet .
19	Siddharth Dhawan	09.11.1997	Eligible		-
20	Tabshsoom Pravin	25.02.1997	Eligible		-
21	Amit Bansal	08.04.1996	Provisionally Eligible		Subject to submission of CS membership Certificate.
22	Sundaram Goswami	29.10.1999	Eligible		-
23	Deepali J.	08.11.1999	Eligible		-
24	Ayati Gupta	16.06.1996	Provisionally Eligible		Subject to submission of CS membership Certificate.
25	Sapna	31.03.1996	Eligible		-
26	Aditya Srivastava	06.07.1995	Provisionally Eligible		Subject to submission of CS membership Certificate.
27	Neelam Rani	02.04.1995	Eligible		
28	Ayush Garg	05.02.1997	Provisionally Eligible		Subject to submission of CS membership Certificate & all CS professional examination marksheet .
29	Preeti	23.07.1998	Eligible		-
30	Shivangi Dixit	01.06.1998	Eligible		-
31	Abhinav	01.10.1998	Eligible		-
32	Vibhor Sharma	10.09.1999	Provisionally Eligible	03.07.2025	Subject to submission of CS membership Certificate & all CS professional examination marksheet .
33	Aashish Srivastava	01.03.2000	Eligible		-
34	Laxman Singh	03.12.1999	Provisionally Eligible		Subject to submission of CS membership Certificate.
35	Laksheya Sharma	24.05.1998	Eligible		-
36	Neerul Dhanda	05.08.1995	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets .
37	Namit Kumar Jaiswal	30.10.1995	Eligible		-
38	Aditi Mandliya	29.01.2000	Provisionally Eligible		Subject to submission of CS membership Certificate.
39	Madhur Agarwal	14.05.2000	Eligible		-
40	Amit Kumar Sayal	07.11.1996	Eligible		-
41	Simran Kaur	14.01.1997	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets .
42	Rohit Boora	03.05.1996	Provisionally Eligible		Subject to submission of CS membership Certificate.

43	Susheel	31.10.2000	Eligible	<b>03.07.2025</b>	-
44	Lakshita Kaushik	15.01.2000	Provisionally Eligible		Subject to submission of CS membership Certificate & all CS professional examination marksheet .
45	Navin Sharma	14.05.1995	Provisionally Eligible		Subject to submission of CS membership Certificate & all CS professional examination marksheet .
46	Nitu Sharma	08.09.1997	Provisionally Eligible		Subject to submission of CS membership Certificate & all CS professional examination marksheet .
47	Manisha Gupta	22.06.1997	Eligible		-
48	Bhawna Bisht	03.03.1996	Eligible		-
49	Khushboo	01.10.1997	Eligible		-
50	Parul Gupta	08.12.1998	Eligible		-
51	Rakesh Singh Rana	13.09.1999	Eligible		-
52	Shubhra Tripathi	23.01.1997	Eligible		-
53	Netra Gaur	21.08.2000	Provisionally Eligible		Subject to submission of CS membership Certificate & all CS professional examination marksheet .
54	Gudiya Kumari	10.01.1998	Eligible		-
55	Shipra Jain	27.03.1998	Eligible		-
56	Bharat	02.04.1997	Provisionally Eligible		Subject to submission of CS membership Certificate.
57	Rishabh Chitransh	14.11.1997	Eligible		-
58	Abhishek Chaurasia	26.06.1997	Eligible		-
59	Prachi Agrawal	07.10.1997	Eligible		-
60	Ekta	29.08.2000	Provisionally Eligible		Subject to submission of all CS Professional Examination marksheets .
61	Varsha Jain	06.09.1999	Eligible		-
62	Simran	30.04.1996	Provisionally Eligible		Subject to submission of CS membership Certificate.

## II. List of Ineligible Candidates:

The following candidates have not been found eligible as per the criteria laid down in advertisement:

S. No.	Name of Applicant (Mr./Ms)	DOB (dd.mm.yyy)	Eligibility	Remarks
1	Divyansh Bhardwaj	10.03.2000	Ineligible	DD for application fee not received along with application.
2	Ranveer Kumar	05.01.1997	Ineligible	Not possessing CS membership as on cut off date i.e. 01.04.2025 as per advertisement.
3	Siddharth Bhattacharya	30.03.1995	Ineligible	Not possessing educational qualification as per advertisement.
4	Dev Yadav	15.01.1994	Ineligible	Not fulfilling age criteria as per advertisement.

5	Pooja Joshi	06.01.2000	Ineligible	DD for application fee not received along with application.
6	Hema	19.04.1994	Ineligible	Not fulfilling age criteria as per advertisement
7	Mayank Garg	08.09.1999	Ineligible	DD for application fee not received along with application.
8	Reema	07.09.1992	Ineligible	Not fulfilling age criteria as per advertisement.
9	Navnidhi Sharma	18.09.1996	Ineligible	Not possessing educational qualification as per advertisement.
10	Roshan Ara	10.12.1994	Ineligible	Not fulfilling age criteria as per advertisement.

B. Shortlisted candidates for the posts of Assistant Manager/Company Affairs as per table A(I) above are directed to report for the Interview as per the details below:

Post	No. of candidates	Date of Interview	Time & Venue
Assistant Manager/Company Affairs	31 (Sl. 01 to 31)	02 July, 2025 (Wednesday)	<b><u>Reporting Time: 9.00 A.M.</u></b>
	31 (Sl. 32 to 62)	03 July, 2025 (Thursday)	<b><u>Venue:</u></b> IRCON INTERNATIONAL LTD., C-4, District Centre, Saket, New Delhi-110017

**Note- Candidature of shortlisted candidates for interview is purely provisional subject to subsequent verification of all original documents for assessment of final eligibility of selected candidates as per eligibility criteria mentioned in the advertisement for the above said post.**

### C. **DIRECTIONS FOR INTERVIEW:**

Candidature of Shortlisted candidates for interview is purely provisional subject to subsequent verification of original documents and also fulfilling the eligibility conditions as advertised.

**All Provisionally Shortlisted candidates** as per the table A(I) above are requested to bring their following original testimonials, along with a photocopy set, for document verification on the day of interview as per the schedule above:

- (i) Matriculation Certificate (for age proof);
- (ii) Self-Attested copy of Certificate & Marksheets of Educational Qualification (professional/academic Degree/diploma) as required in advertisement and ICSI membership certificate as prescribed in advertisement. Also, **necessary documents specifying the CGPA equivalence or CGPA to percentage conversion documents, wherever applicable.**
- (iii) Certificates of other professional qualifications, if any;
- (iv) **Certificates in proof of experience**, as applicable, **clearly projecting the requisite experience indicating the length and nature of experience and work done, as per eligibility conditions/criteria. The experience certificate should clearly indicate the 'From' and 'To' date i.e. date of joining and date of relieving;**
- (v) **Pay scale proofs, if applicable.**
- (vi) Certificate in support of claim of belonging to Schedule Caste, Schedule Tribe and Other Backward Classes, Ex-serviceman, wherever applicable.
- (vii) **If the candidate belongs to OBC**, a caste certificate issued in the current financial year only by a competent authority as applicable for appointment to the services in Govt. Of India. Please note that an OBC certificate issued in the current financial year only can be accepted as a current proof of your not belonging to "creamy layer" in the OBC.

- (viii) One Photo-identity-card bearing address like Aadhar Card, Driving-license, Passport or any other valid document with you for identification
- (ix) **Candidates working in Government, Semi-Government Organization/Public Sector Undertakings and Autonomous Bodies should apply through proper channel or furnish NO OBJECTION CERTIFICATE at the time of interview. However, in the event of difficulty in forwarding the application through proper channel/getting NOC from their parent department, they may submit an undertaking at the time of interview that they will produce proper relieving order from their organization, in case selected; otherwise they will not be allowed to join. In both cases, pay protection will be given.**
- (x) Complete set of self-attested photocopies of all the above-mentioned certificates.
- (xi) Latest passport sized photograph.

**D. General Instructions:**

- (i) The candidates are once again advised to check their eligibility thoroughly before appearing for the interview to avoid disappointment at later stage. If any discrepancies are found at any stage of the recruitment process, the candidature of the candidate will be immediately cancelled.
- (ii) IRCON shall be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the respective post. The decision of IRCON in all matters regarding eligibility of the candidates at all stages of selection and any other matter relating to recruitment shall be final. No correspondence or enquiries shall be entertained by IRCON, in this regard.
- (iii) The applicants are required to submit relevant documents in relation to duration of experience i.e. clearly specifying the date of joining and date of relieving from the respective Organization and the relevant documents in relation to Salary Particulars or CTC, wherever applicable, as per the Advertisement.
- (iv) IRCON will not entertain any request for change of date and time schedule of document verification/ interview.
- (v) You will be required to produce your original experience certificate in the relevant fields as notified in the advertisement. Only those candidates who will be meeting the minimum educational and experience eligibility criteria as per aforesaid advertisement will be allowed to appear in the interview.
- (vi) The candidates shall ascertain themselves before proceeding for the document verification/ interview that they are meeting all the eligibility criteria/conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.
- (vii) If any of the particulars stated by candidate in the application on verification is found to be incomplete or incorrect, or if you are found to have willfully suppressed any material fact/information relevant to the Consideration of your case without prejudice to any other action that may be taken in consequence thereof, your candidature will be summarily rejected and you will not be interviewed.
- (viii) IRCON reserves the right of postponing or deferring the date of document verification/ interview for which necessary intimation will be sent to you in this case.
- (ix) Canvassing in any form by or on behalf of a candidate will be disqualification to the stated post.

- (x) The candidates are advised to read the detailed instructions carefully before appearing for the interview. No further intimation/ correspondence will be made with the candidates in this regard.

**No further correspondence will be entertained from Ineligible candidates.**

In case of Doubt/ Query/ Clarification, please mail us at [recruitment@ircon.org](mailto:recruitment@ircon.org).

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